



**Office of the Mayor-President**  
Purchasing Division

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Director of Purchasing

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**ADDENDUM NO. 1**  
**File 21-01110, Solicitation Number: A21-1110**

**January 8, 2021**

Your reference is directed to file 21-01110, Solicitation Number: **A21-01110, Floor Care at BR METRO Airport Terminal Building**, which is scheduled to open at 11:00 a.m., on January 14, 2021

**This Addendum is to answer questions submitted in writing during the inquiry period that ended 5 pm January 7, 2021.**

**Please find attached questions / clarification requests and answer section on next page.**

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid file 21-01110  
[mwhite@brla.gov](mailto:mwhite@brla.gov)  
225-389-3259 x 314

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Signature

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Date

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Company

Below are answers to the questions received during the inquiry period that ended at 5 pm January 7, 2021 for **A21-1110 Floor Care – BR Metro Airport Terminal Building REBID**  
File Number: 21-01110.

**Q1. Are the current rates for the different cleaning services public information?**

*A1. Yes, the rates charged are public information.*

**Q2. Please provide the annual rates for the last two executed contracts.**

**Past contracts for Airport Flooring were for 365 days per year and quarterly care instead of 208 days per year and Triannual care as in current bid. Current bid is also reduced in area by 4,350 sq. ft. of carpet.**

**Q2a. Nightly Terrazzo Floor Care.**

*A2a. Current \$33,750.00 2014 contract \$46,537.50*

**Q2b. Triannual Terrazzo Floor Care**

*A2b. Current \$27,150.00 2014 contract \$28,155.00*

**Q2c. Nightly Tile Care – Concourse**

*A2c. Current \$12,834.00. 2014 contract \$14,271.50.*

**Q2d. Triannual Tile Care**

*A2d. Current \$3,542.00 2014 contract \$8,634.20*

**Q2e. Nightly Carpet Care**

*A2e. Current \$74,304.00 2014 contract \$59,568.00.*

**Q2f. Triannual Carpet Care**

*A2f. Current \$20,160.00 2014 contract \$20,678.40*

**Q2g. Strip, Re-seal and Polish Stairs Adjacent to Escalators**

*A2g. Current \$153.66 2014 contract \$400.00*

**Q3. What is the contract start date?**

*A3. The tentative start date is March 1, 2021*

**Q4. What is the duration of the contract?**

*A4. All janitorial contracts are Annual (1 year) contracts.*

**Q5. Can the contract be renewed?**

*A5. Yes, at the option of the Agency and acceptance by the Contractor, this contract may be extended for two (2) additional twelve (12) month periods at the same prices, terms and conditions.*

**Q6. How many total public restrooms are included in this bid?**

*A6. 15*

**Q7. Is there a minimum pay requirement the library expects the Contractor to pay employees?**

*A7. The Airport and the City – Parish have no say on this contract in what the contractor pays their employees. We do hope and expect that all contractors are in compliance with local, state and federal labor laws. At bottom of page 4 and again on page 7 it states; “Bidders must agree to keep informed of and comply with all federal, state and local laws, ordinances and regulations which affect their employees or prospective employees.”*

**Q8. What is the average monthly foot traffic at the airport during COVID-19?**

*A8. Currently there is roughly 32,000 passengers per month.*

**Q9. What was the average monthly foot traffic at the airport prior to COVID-19?**

*A9. Pre-Covid numbers were 68,000-70,000 patrons monthly*

**Q10. How many people work at the airport?**

*A10. The airport can only account for its own staffing levels which is currently 66. The airport does not dictate the staffing levels of the Airlines, Restaurants, Gift shops, Rental car Facilities, TSA, or parking garage. So that number may be double.*

**Q11. Please clarify the “Per Occurrence” section on Page 22. For example, if the Triannual Terrazzo Floor Care is \$.25 per square foot, what should the bidder put in the Per Occurrence section? Do we use the price for 1X or 3X since it is triannual?**

*A11. The Per Occurrence totals for those line items are for a single time performing that service. so it is X1. Please see FORMULA FOR CALCULATING Daily Cost and/or Cost per Occurrence on triannual items. Found on page 15 of the bid pack.*

**Q12. When is the airport terminal housekeeping services contract going to be bid out again?**

*A12. At this time, contract A19-1112 Janitorial Services for Baton Rouge Metro Airport is not scheduled for bid until 1<sup>st</sup> quarter of 2022.*

**The above were the only questions received during the inquiry period.**